

## MILSPERSMAN 1640-060

### WHEN TO TRANSFER POST-TRIAL ENLISTED MEMBERS TEMPORARY ADDITIONAL DUTY (TEMADD) TO A CONFINEMENT FACILITY

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1. **Policy.** When an enlisted member has been sentenced to confinement for **30 days or less**, or was sentenced to confinement for **31 days or more**, but has **less than 31 days** remaining after sentence is adjusted by application of credits (administrative, judicial, good conduct time, earned time, etc.), and was not awarded an unsuspended punitive discharge or dismissal; member shall be transferred temporary additional duty (TEMADD) to the designated confinement facility.

2. **Preparation of Orders.** Prepare [NAVPERS 1320/16](#) (Rev. 11-87), Temporary Additional Duty (TEMADD) Travel Orders, with the following modifications:

- a. **BLOCK 7:** [MILSPERSMAN 1640-060](#).
- b. **BLOCK 13:**

From: (permanent duty station)  
To: (choose one from the below example list)  
Naval Consolidated Brig (NAVCONBRIG), Charleston, SC or  
Miramar, CA;  
Transient Personnel Unit (TRANSITPERSU) serving the  
confinement facility; or  
Naval Station (NAVSTA) or Naval Air Station (NAS)  
where the confinement facility is located.

Upon completion of confinement, return to permanent duty station.

**NOTE:** If the member's ship or mobile unit departs the vicinity of the brig for an extended period of time prior to completion of confinement, the commanding officer (CO) of the NAVCONBRIG, TRANSITPERSU, NAVSTA, or NAS may request disposition of the member (e.g., retain on board pending ship's return, mobile unit's return to homeport, or return member to command as soon as possible) from the member's command.

c. **BLOCK 15:** "(number) days confinement at (name of confinement facility)."